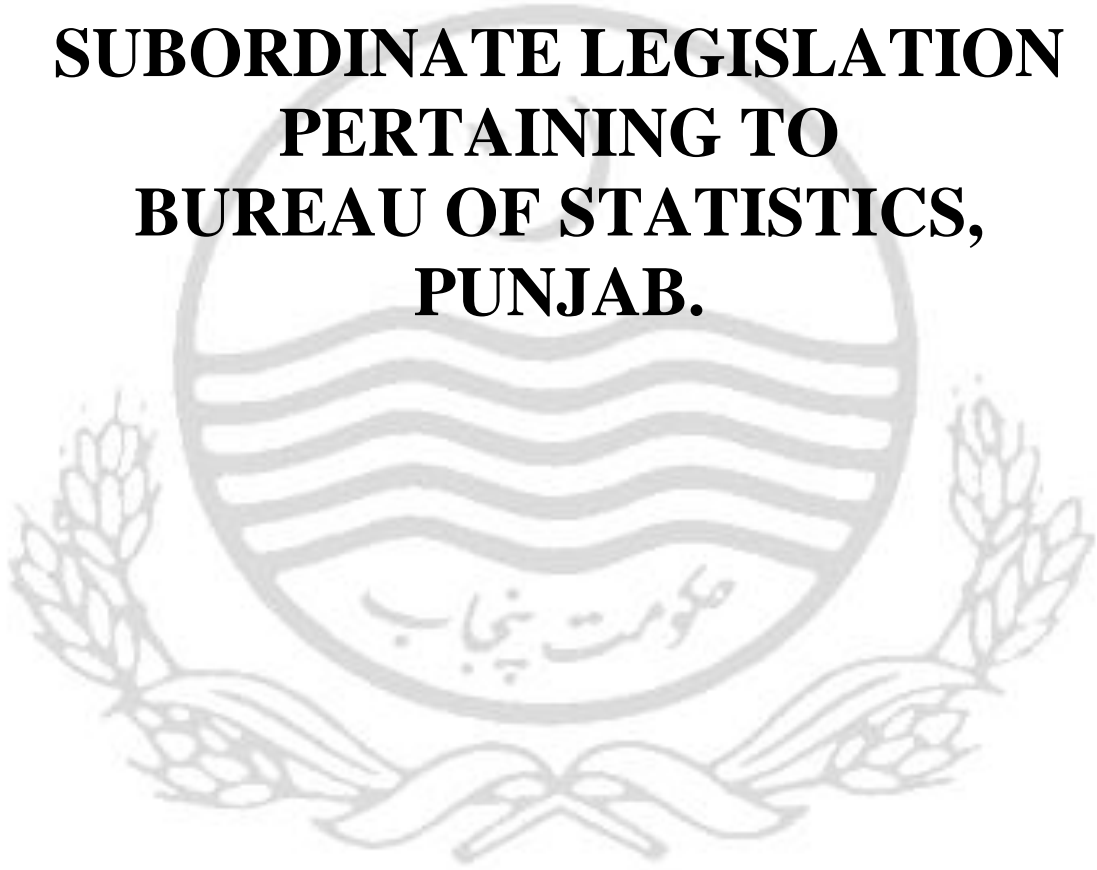


**SUBSTANTIVE AND
SUBORDINATE LEGISLATION
PERTAINING TO
BUREAU OF STATISTICS,
PUNJAB.**



**BUREAU OF STATISTICS
GOVERNMENT OF THE PUNJAB
LAHORE**

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GOVERNMENT OF THE PUNJAB
SERVICES, GENERAL ADMINISTRATION & INFORMATION DEPARTMENT
(Gen-III Section)

NOTIFICATION

Dated Lahore, the 16th June, 1973.

No.SOG-III-2-15/73: In exercise of the powers conferred by Article 106 of the Interim Constitution of the Islamic Republic of Pakistan, the Governor of the Punjab is pleased to make the following further amendments in the West Pakistan Government Rules of Business, 1962, namely:-

AMENDMENT

In Schedule I, against serial No. 21:-

- (i) in column No. 3, the words "Bureau of Statistics"; and
- (ii) in column No. 4, the words "Director, Bureau of Statistics", shall be added.

By order of the Governor, Punjab

S. Afzal Agha, SQA., CSP.,
Chief Secretary

No.SOG-III-2-15/73

dated Lahore, the June, 1973

Copies are forwarded for information to:-

- (1) All Administrative Secretaries to Government, Punjab.
- (2) All Members of Board of Revenue, Punjab.
- (3) All Heads of Attached Departments in the Punjab.
- (4) All Divisional Commissioners in the Punjab.
- (5) All Regional Heads of Departments in the Punjab.
- (6) All Deputy Commissioners in the Punjab.
- (7) The Registrar, Lahore High Court, Lahore.
- (8) The Accountant General, Punjab, Lahore.
- (9) The Secretary, Punjab Public Commission, Lahore.
- (10) The Secretary to Governor, Punjab, Lahore.
- (11) The Director, NIPA, Lahore.
- (12) All Deputy Secretaries/Section Officers in SGA&ID.
- (13) All Superintendent, Government Printing, Punjab, Lahore for publication in the next issue of the Punjab Government Gazette. 25 Gazette copies may please be supplied to this Department.

-sd-

(F.R. URESHI) PSS-I
Section Officer (Genl-III)
For Chief Secretary

SCHEDULE
(See Role 2)

Serial No.	Name of the Post	Appointing Authority	“Authority” as defined in the Punjab Civil Servants Effectionery and Discipline Rules 1975	“ Authority” Office as defined in the Punjab Civil Servants (E & D) Rules, 975	APPELATS AUTHORITY		Transferring Authority	Controlling Officer for Travelling Allowance
					Where penalty has been imposed by “Authority	Where Penalty has been imposed by “Authorised Officer		
1	2	3	4	5	6	7	8	9
BUREAU OF STATISTICS PUNJAB								
1	Director (*)	Government	Government	Government			Government	Director
2	Additional Director (*)	-do-	-do-	-do-			Director (with in Bureau) (Government outside the Bureau)	-do-
3	Deputy Director/Senior System Analyst.	-do-	-do-	-do-				-do-
4	Assistant Director/System Analyst Programmer	-do-	-do-	Director		Government	Ditto	-do-
5	Statistical Officer/Data Processing Officer/Operation Officer.	-do-	Director	Additional Director	Government	-do-	Ditto	-do-
6	Senior Scale Stenographer	Director	-do-	Deputy Director Admn.	-do-	Director	Director	Deputy Director (Admn.)
7	Superintendent/Supervising Assistant/Machine Operator/Librarian	-do-	-do-	-do-	-do-	-do-	-do-	-do-
8	Stenographer Grade I/Assistant/Data Processing Assistant /Statistical Investigator/Head Draftsman//Compositors.	-do-	-do-	-do-	-do-	-do-	-do-	-do-
9	Key Punch Operator/Verifying Operator/Control Clerk.	-do-	-do-	-do-	-do-	-do-	-do-	-do-
10	Stenographer Grade-II/Offset Duplicator Operator	-do-	-do-	-do-	-do-	-do-	-do-	-do-
11	Senior Clerk	-do-	-do-	-do-	-do-	-do-	-do-	-do-
12	Junior Clerk/Typist/Statistical Computer/Tracer	-do-	-do-	-do-	-do-	-do-	-do-	-do-
13	Electrician/Driver/Daftri/Book Binder/peon	Deputy Director (Admn)	Deputy Director (Admn)	Deputy Director (Admn)	Director	-do-	Deputy Director (Admn)	-d0

(*) The Posts of Director and Additional Director have been re-designated as Director General and Director Vide Notification No. So (E-I) E-83/90 dated 3.2. 1991 and No. SOE(P&D)-1-1/89 dated 21st Feb. 1991 respectively.

**CHART SHOWING NAMES OF INITIATING / COUNTERSING
& EXPUNCTION OF ADVERES REMARKS AUTHORTIES OF ACRS.**

NAME OF DEPARTMENT	DESIGNATION OF THE POST	INITIATING AUTHORITY	COUNTERSINING AUTHORITY	AUTHORITY FOR		REMA-RKS
				COMMUNICATION OF ADVERSE REMARKS	EXPUNCTION OF ADVERSE REMARKS	
Bureau of Statistics Punjab Lahore	1. D.G	Chief Economist	Chairman P & D	Secretary P & D	Governor/CM	
	2. Director	D.G.B.O.S	Chief Economist	-do-	-do-	
	3. Deputy Director	D.G./Director with whom attached	Chief Economist/D.G	-do-	Chairman P & D	
	4. Senior System Analyst	Director	D.G	-do-	-do-	
	5. Assistant Director	Dy.Dir/Director Whom attached	D.G. Director	Dy. Secretary (Admn)	-do-	
	6. Statistical Officer	Dy. Dir/Assistant Dir. With whom Attached	Director / Dy Director	-do-	-do-	
	7. System Analyst Programmer	Senior System Analyst	Director	-do-	-do-	
	8. Data Processing Officer	-do- System Analyst With whom attached	Senior System Analyst	-do-	Secretary P & D	

	9. Superintendent	Statistical Officer (Admn)/Asstt. Dir.Admn	Dy. Dir. Admn	D.S. (Admn) P & D	Secretary P & D	
	10. Statistical Asstt.	Statistical Officer/Asstt. Dir.(with whom Attached	Asstt. Dir./Dy/ Dir.	Dy. Dir. (Admn) BOS	D.G. BOS	
	11. Statistical Computer-Cum. Typist	-do-	-do-	-do-	-do-	
	12. P.A/Senior Scale Stenographer/ Stenographer	Officer with whom attached	-do-	-do-	Officer next higher to I.O	
	13. Assistant	Statistical Officer (Admn)/Asstt. Dir.(Admn)	Dy. Dir.(Admn)	-do-	-do-	
	14. Senior /Junior Clerk/Typist	-do-	Asstt. Dir./Dy.Dir. (Admn)	-do-	-do-	
	15. Driver	Officer with whom attached	Nil	Statistical Officer/Asstt. Dir .(Admn.)	Officer next higher	

	16. Naib Qasid	Officer with whom attached	-	Statistical Officer (Admn)/A.D. (Admn)	Director. (Admn.)	
	17. Electrician/Chowkidar/Frash/Sweeper	Statistical Officer (Admn) A.D (Admn)	Asstt.Dir./Dy.Dir.(Admn)	-do-	Director (Admn.)	
	18. Chief Compositor/Compositor /Offset Machine Operator/ Machine Man	Statistical Officer/Asstt. Dir.	Dy. Director. (Admn)	Dy. Director Admn	D.G. BOS	
	19. Book Binder/Daftri	-do-	-do-	Statistical Officer/Asstt. Dir.(Admn)	Director (Admn.) BOS	
	20. Data Processing Asstt.	Data processing Officer/System Analyst	System Analyst/Senior System Analyst	Dy. Director. (Admn.)	D.G. BOS	

	21. Machine Operator /Supervising Asstt./ Key Punch Operator/Verifier Operator/Control Clerk	Data Processing Officer/ System Analyst with whom attached	System Analyst /Senior System Analyst	Dy. Director. (Admn.)	Director (Admn) BOS, Lahore	
	22. Head Draftsman/ Draftsman/Librarian/Tracer	Statistical Officer/Asstt. Dir.	Dy. Director.	-do-	D.G. BOS	

* vide Notification No. SOR.IV (S&GAD) 14-9/79 (P&D) dated 29.05.2004



PUNJAB BUREAU OF STATISTICS

RECRUITMENT RULES- 1985

(UPDATED TILL 2004)

SR. NO.	DESCRIPTION	PAGE NO.
1.	PUNJAB BUREAU OF STATISTICS RECRUITMENT RULES, 1985	01-08
2.	APPENDIX AMENDMENTS (ORIGINAL VERSIONS)	01-12

**GOVERNMENT OF THE PUNJAB
SERVICES, GENERAL ADMINISTRATION &
INFORMATION DEPARTMENT**

NOTIFICATION

The 5th November, 1985

No.SOR-III-1-28/80(P) In exercise of the powers conferred on him by Section 23 of the Punjab Civil Servants Act. 1974, the Governor of the Punjab is pleased to make the following rules, namely:-

PUNJAB BUREAU OF STATISTICS RECRUITMENT RULES - 1985

- 1) These rules may be called the Punjab Bureau of Statistics Recruitment Rules, 1985.
- 2) They shall come into force at once.
- 3) The method of recruitment, minimum qualifications, age limit and other matters related thereto for the posts are given in the annexed Schedule.
- 4) The following rules are hereby repealed:
 - i) The West Pakistan Planning & Development Department (Non-Gazetted Technical Posts) Recruitment Rules, 1963; and
 - ii) The Punjab Bureau of Statistics (Ministerial/Subordinate Posts) Recruitment Rules, 1980.

BY ORDER OF THE GOVERNOR OF THE PUNJAB

SAJJAD-UL-HASAN
Additional Chief Secretary

SCHEDULE

Name of the Department	Functional Unit	Name of the Post	Appointing Authority	Minimum Qualifications for appointment by		Method of Recruitment	Age for Initial Recruitment		Examination, Training and other conditions for confirmation
				Initial Recruitment or Transfer	Promotion		Minimum Years	Maximum Years	
1	2	3	4	5	6	7	8	9	10
Planning & Development Department	Bureau Of Statistics	1. * Director General	Government	-	-	*** “ i) By posting/transfer of a suitable officer from other Government Departments. OR ii) By promotion on the basis of seniority-cum-fitness from amongst the holders of the post of Director. Note:- The Government may employ a person on contract on such terms and conditions and for such period as it deems proper.”	-	-	-
-do-	-do-	2. * Director	-do-	-	-	By promotion from amongst Officers in Grade-18	-	-	-
-do-	-do-	3. Deputy Director	-do-	i) 2nd Class Master’s Degree from a recognized University in Statistics or Mathematics with Statistics or Economics with Statistics; and ii) 5 years’ experience in planning and conducting Statistical enquiries, Tabulation & Statistical Analysis of data so collected and preparation of Statistical publications, Graphs and Charts and Survey Reports; OR i) Master’s Degree from a foreign recognized University (other than an Indian University) or Ist Class Master’s Degree in Statistics, Mathematics with Statistics or Economics with Statistics; and ii) Three years’ experience in planning & conducting Statistical enquiries, Tabulation and Statistical Analysis of data so collected and preparation of Statistical Publications, Graphs and Charts and Survey Reports. OR iii) Ph.D. from foreign recognized University (other than an Indian University) in Statistics or Mathematics.	Same as in Column (5)	** i) 25% by initial recruitment ii) 75% by promotion from amongst the holders of the post of Assistant Director with at least one year experience as such. If none is available then by transfer.	30	40 (45 years for Departmental Candidates)	-

* Substituted vide Notification No. SOR.III-I-14/91 dated 26.02.1992 (original version at Appendix-II)

** Substituted vide Notification No. SOR.III-I-25/90 dated 08.03.1993 (original version at Appendix-III)

*** Substituted vide Notification No. SOR.III-I-14/91 dated 20.11.1998 (original version at Appendix-V)

1	2	3	4	5	6	7	8	9	10
Planning & Development Department	Bureau of Statistics	** 4. Assistant Director (BPS-17+ Rs. 150/- Special Pay)	Admn. Secretary	i) Master's Degree (2nd Class) in Statistics or in Mathematics with special paper on Statistical Methods or Economics with special paper on Statistical Methods from a recognized University. ii) 3 years experience in the collection and Tabulation of Statistics.	i) Master's Degree (2nd Class) in Statistics or in Mathematics/Economics with special paper on Statistical Methods from a recognized University and ii) Three years experience in the collection and Tabulation of Statistics.	50% by initial recruitment. 50% by promotion from amongst the holders of the post of Statistical Officers with at least one year experience as such. If none is available for promotion then by initial recruitment.	25	35	-
-do-	-do-	* 5. Statistical Officer	-do-	i) Master's Degree (2nd Class) in Statistics or Mathematics with an Optional/Special paper in Statistics or Economics with an Optional/Special paper in Statistics from a recognized University. ii) Experience in collection, tabulation and analysis of data or application of Statistical methods preferable.	-	i) 75% by initial recruitment. ii) 25% by promotion from amongst the holders of the post of Statistical Assistants with at least 7 years experience as such. iii) If no Statistical Assistant is available for promotion then by initial recruitment.	21	28	-
-do-	-do-	* 6. Statistical Investigator	-	-	-	It would be a dying cadre. No recruitment shall be made either by initial recruitment or by promotion to this post.	-	-	-
-do-	-do-	* 7. Statistical Assistant	Director General	i) Graduate (B.A/B.Sc) from a recognized University with Statistics and Economics as Elective subjects. ii) Must qualify a Statistical Aptitude Test to be conducted by the Bureau of Statistics.	-	i) 75% by initial recruitment. ii) 25% by promotion from amongst the holders of the post of Statistical Computer-cum-Typist having at least 5 years experience as such.	20	25	-
-do-	-do-	8. Statistical Computer-Cum-Typist	-do-	i) Matriculation or Equivalent qualification from a recognized Board. ii) Must qualify Arithmetic Aptitude & Statistical Typing Test.	-	By initial Recruitment	18	25	-

*Entries at Sr. No. 5,6 & 7 substituted vide Notification No. SOR-III-I-25/90 dated 10.03.1991 (Original version at Appendix- I)

**Existing entries against Sr. No. 4 substituted vide No. SOR-III-I-14/91 dated 10.12.1994 (Original version at Appendix- IV)

1	2	3	4	5	6	7	8	9	10
Planning & Development Department	Bureau of Statistics	* 9.Senior Systems Analyst (BPS-18)	Admn. Secretary	i) M.Sc. (2nd Class) in Computer Science from a recognized University. ii) 3 years experience in Programming/System designing in a Govt./Semi Govt. or a Private Foreign Organization. OR i) M.Sc./M.A. (2nd Class) in Statistics or Economics with Statistics or Mathematics with Statistics from a recognized University. ii) Certificate of Training (minimum 12 weeks) covering at least 2 Computer languages i.e. COBOL,C, BASIC, FORTRAN, RPG from a recognized Board/University, Govt. or Semi Govt. International Computer Organization. iii) 5 years experience of Systems Designing/Computer Programming in Govt. or Semi Govt. or a Private Foreign Organization.	i) M.A./M.Sc. (2nd Class) in Computer Science or Mathematics with Special paper on Statistical Methods or Economics with special paper on Statistical Methods from a recognized University. ii) 5 years experience as System Analyst/Programmer.	By promotion from amongst the holders of the post of System Analyst/Programmer. If none is available by promotion then by initial recruitment.	25	40	-
-do-	-do-	* 10.Systems Analyst/ Programmer (BPS-17)	-do-	i) M.Sc. (2nd Class) in Computer Science from a recognized University. OR i) M.Sc./M.A. (2nd Class) in Statistics or Economics with Statistics or Mathematics with Statistics. ii) Certificate of Training (minimum 12 weeks) covering at-least 2 Computer languages i.e. COBOL, C, BASIC, FORTRAN, RPG from a recognized University/Board/Govt. or Semi Govt. Organization or a recognized International Computer Organization . iii) One year experience of Computer Programming preferably in a Govt./Semi Govt. Organization or a Private Foreign Organization.	i) M.Sc. (2nd Class) in Computer Science from a recognized University; OR i) M.Sc./M.A. (2nd Class) in Statistics or Economics with Statistics or Mathematics with Statistics. ii) Certificate of Training (minimum 12 weeks) covering at least 2 Computer languages i.e. COBOL, C, BASIC, FORTRAN, RPG from a recognized Board/University/Govt. or Semi Govt. Organization or a recognized International Computer Organization.	i) 50% by initial recruitment. ii) 50% by promotion from amongst the holders of the post of Data Processing Officer.	25	35	-

*Existing entries against Sr. No. 9 and 10 substituted vide No. SOR-III-I-14/91 dated 10.12.1994 (Original version at Appendix- IV)

1	2	3	4	5	6	7	8	9	10
					iii) One year experience of Computer Programming preferably in a Govt./ Semi Govt. Organization or a Private Foreign Organization. OR i) B.A./B.Sc. (2nd Class) in Statistics with Mathematics or Statistics with Economics. ii) Certificate of Training (minimum 12 weeks) covering at-least 2 Computer languages i.e. COBOL, C, BASIC, FORTRAN, RPG, from a recognized Board/University/ Govt. or Semi Govt. Organization or a recognized International Computer Organization. iii) 3 years experience of Programming in a Govt./ Semi Govt. Organization or a Private Foreign Organization.				
Planning & Development Department	Bureau of Statistics	* 11.Data Processing Officer (BPS-16)	Admn. Secretary	i) 2nd Class Bachelor's Degree in Statistics with Economics or Statistics with Mathematics from a recognized University. ii) Certificate of Training in any of the Computer Programming Languages or Data Base Packages Programme (D-Base, Lotus or Word Star) from any Institute recognized by any Board of Technical Education in Pakistan or equivalent foreign qualifications. iii) Should qualify Programming Aptitude Test to be given by the Bureau of Statistics. iv) One year experience in General Data Processing preferably in Computer Programming.	-	50% by initial recruitment. 50% by promotion from amongst Data Processing Assistants, Machine Operators & Supervising Assistants with due regard to seniority with 2 years experience as such.	21	25	-

*Existing entries against Sr. No. 11 substituted vide No. SOR-III-I-14/91 dated 10.12.1994 (Original version at Appendix- IV)

1	2	3	4	5	6	7	8	9	10
Planning & Development Department	Bureau of Statistics	12. Operation Officer	Admn. Secretary	The post was retrenched by the Finance Department w.e.f. 01-07-1989 due to economy cut.	-	-	-	-	-
-do-	-do-	13. Data Processing Assistant	Director General	i) Graduate with Statistics and Economics or Statistics and Mathematics from a recognized University. ii) Must qualify a Programming Aptitude Test to be conducted by Bureau of Statistics.	-	By initial recruitment	20	25	-
-do-	-do-	14. Supervising Assistant	-do-	-	-	By promotion from among those holding the posts of Key Punch Operator/Verifier Operator/ Control Clerk having two year's experience as such.	-	-	-
-do-	-do-	15. Machine Operator	-do-	-	-	By promotion from among those holding the posts of Key Punch Operator/Verifier Operator/ Control Clerk.	-	-	-
-do-	-do-	16. Key Punch Operator/ Verifier Operator/ Control Clerk	-do-	i) Matriculation or equivalent qualification from a recognized Board; ii) Must qualify Key Punching Test on Data Entry Machines to be conducted by the Bureau of Statistics. The minimum acceptable speed would be 10,000 key Depressions per hour. Only candidates with certificates of training and experience on Data Entry Machines will be admitted to the test.	-	By promotion from amongst Statistical Computer-cum-Typist/Typist/Senior & Junior Clerks in the Bureau of Statistics on the basis of a Data Entry Test to be conducted by the Bureau of Statistics. The minimum acceptable speed would be 10,000 Key Depressions per hour. OR By initial recruitment if no suitable person is available.	18	25	-
-do-	-do-	17. Chief Compositor	-do-	-	-	By promotion from amongst the persons holding the posts of Compositor with at-least 3 year's experience as such.	-	-	-
-do-	-do-	* 18. Compositor (BPS-12)	-do-	i) Intermediate or equivalent qualification from a recognized Board with at least 3 years experience as Typist or Clerk or Statistical Computer-cum-Typist with typing experience on an Electric Typewriter. ii) Must qualify a test to be conducted by the Bureau of Statistics of manuscript composing of Statistical/Technical Publications on an Electric Typewriter.	-	By initial Recruitment	18	30	-
-do-	-do-	19-Librarian	-do-	i) Graduate from a recognized University. ii) Certificate in Library Science from a recognized University/Institute.	-	-do-	18	30	-

*Existing entries against Sr. No. 18 substituted vide No. SOR-III-I-14/91 dated 10.12.1994 (Original version at Appendix- IV)

Contd.....P/7

1	2	3	4	5	6	7	8	9	10
Planning & Development Department	Bureau of Statistics	20. Offset Machine Operator	Director General	i) Literate who can read Urdu & English having at-least one year's experience of operating an Offset Duplicating Machine or at-least two year's experience of operating of Cyclostyling or Tradle Machine. ii) Must qualify Offset Machine Operating test to be conducted by Bureau of Statistics	-	By initial Recruitment	18	35	-
-do-	-do-	21. Machine Man	-do-	i) Literate who can read English & Urdu with one year's experience in Letter Block Composing and Operating a Tradle Machine. ii) Must qualify a test in Letter Block Composing and operating the Machine to be conducted by Bureau of Statistics.	-	-do-	18	35	-
-do-	-do-	22. Book Binder	Deputy Director (Admn.)	i) Literate having one year's experience of binding. ii) Must qualify a test of book binding to be conducted by the Bureau of Statistics.	-	-do-	18	35	-
-do-	-do-	23. Head Draftsman	Director General	-	-	By promotion from amongst the holders of post of Draftsman with at least two year's experience.	-	-	-
-do-	-do-	24. Draftsman	-do-	i) Matriculation or equivalent qualification from a recognized University or Board. ii) Three year's Diploma in Civil Draftsmanship from a recognized Institute. iii) Must qualify a test of preparation of Statistical Charts, Graphs, Diagrams and Maps to be conducted by the Bureau of Statistics.	-	50% by initial recruitment and 50% by promotion from amongst the Tracers with at-least five year's experience as such.	18	25	-
-do-	-do-	25. Tracer	-do-	i) Matriculation with Drawing or equivalent qualification from a recognized Board. ii) Must qualify a tracing test to be conducted by the Bureau of Statistics	-	By initial Recruitment	18	25	-
-do-	-do-	26. Superintendent	Admn. Secretary	-	-	By promotion from amongst the holders of the post of Assistant with at-least 5 year's experience as such.	-	-	-

1	2	3	4	5	6	7	8	9	10
Planning & Development Department	Bureau of Statistics	27. Assistant	Director General	Graduate from a recognized University with one year experience in Accounts.	-	75% by promotion from amongst the holders of the posts of Senior Clerks in the Bureau of Statistics with 3-year's experience as such and 25% by initial recruitment.	18	25	-
-do-	-do-	28. Senior Clerk	-do-	-	-	By promotion from amongst the holders of the post of Junior Clerk/Typist with two year's experience as such and with due regard to seniority.	-	-	-
-do-	-do-	29. Junior Clerk/Typist	-do-	i) Matriculation or equivalent qualification from a recognized Board; and ii) A speed of 25 W.P.M. in typewriting.	-	By initial recruitment	18	25	-
-do-	-do-	* 30. Senior Scale Stenographer (BPS-15)	-do-	i) Graduate or equivalent qualification from a recognized University. ii) A speed of 100 W.P.M. in Shorthand in English and 40 W.P.M. in Typewriting.	-	By promotion on the basis of Seniority cum fitness from amongst members of the functional unit holding the post of Stenographer. If none is available for promotion then by initial recruitment.	18	25	-
-do-	-do-	31. Stenographer (BPS-12)	-do-	i) Intermediate or equivalent qualification from a recognized Board; and ii) A speed of 80 W.P.M. in Shorthand in English and 35 W.P.M. in Typewriting. Note:- Preference shall be given to the candidates who also know Urdu Shorthand at a speed of 60 W.P.M. and Urdu Typewriting at a speed of 25 W.P.M.	-	By initial recruitment	18	25	-
-do-	-do-	32. Steno-Typist	-do-	All entries against the post of Stenotypist shall be deleted.	-	-	-	-	-
-do-	-do-	33. Electrician	Deputy Director (Admn)	Literate having 2 years' experience of electrical fittings and removal of their defects	-	By initial recruitment.	18	25	-
-do-	-do-	34. Daftri	-do-	-	-	By promotion from amongst Naib Qasids having Middle Standard Educational Qualification.	-	-	-
-do-	-do-	35. Naib Qasid/Frash	-do-	Literate	-	By initial Recruitment	18	25	-
-do-	-do-	36. Sweeper/ Sanitary Worker	-do-	-	-	-do-	18	35	-
-do-	-do-	37. Chowkidar	-do-	-	-	-do-	21	35	-
-do-	-do-	* 38. Driver (BPS-4)	-do-	i) Middle Pass ii) Holder of LT Vehicle Driving Licence. iii) Five years experience as Driver.	-	-do-	25	35	-
-do-	-do-	* 39. Personal Assistant	Director General	-	-	By promotion on the basis of seniority cum fitness from amongst Senior Scale Stenographer in the functional unit.	-	-	-

*Existing entries against Sr. No. 30, 38 and 39 substituted vide No. SOR-III-I-14/91 dated 10.12.1994 (Original version at Appendix- IV)

APPENDIX

Amendments
(Original Versions)

**GOVERNMENT OF THE PUNJAB
SERVICES GENERAL ADMINISTRATION &
INFORMATION DEPARTMENT**

Appendix-I

NOTIFICATION

The 10th March, 1991

No. SOR III-1-25/90. In exercise of the powers conferred on him by Section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974) the Governor of the Punjab is pleased to direct that in the Punjab Bureau of Statistics Recruitment Rules, 1985, the following amendments shall be made, namely:-

AMENDMENTS

In the schedule for the existing entries in columns 5 and 7 against Serial Nos. 5, 6 & 7 the following shall be substituted, namely:-

Name of the post	Appointing Authority	Qualifications for appointment by		Method of recruitment	Age for initial recruitment		
		Initial recruitment / transfer	Promotion		Min. Years	Max. Years	
3	4	5	6	7	8	9	10
5. Statistical Officer	Admn. Secy.	1. Master's Degree (2nd Class) in Statistics or Mathematics with an optional/special paper in Statistics or Economics with an Optional/Special paper in Statistics from a recognized University. 2. Experience in collection, tabulation and analysis of data or application of Statistical methods preferable.	- -	i) 75% by initial recruitment. ii) 25% by promotion from amongst the holders of the post of Statistical Assistants with atleast 7 years experience as such. iii) If no Statistical Assistant is available for promotion then by initial recruitment.	21	28	-
6. Statistical Investigator		It would be a dying cadre. No recruitment shall be made either by initial recruitment or by promotion to this post.					
7. Statistical Assistant	Director	i) Graduate (BA/BSc) from a recognized University with Statistics and Economics as Elective subjects. ii) Must qualify a Statistical aptitude test to be conducted by the Bureau of Statistics.		i) 75% by initial recruitment. ii) 25% by promotion from amongst the holders of the post of Statistical Computer-cum-Typist having atleast 5 years experience as such. iii) If no Statistical Computer-cum-Typist is available for promotion then by initial recruitment.	20	25	-

BY ORDER OF THE GOVERNOR OF THE PUNJAB

JIWAN KHAN
ADDITIONAL CHIEF SECRETARY

Contd.....P/3

Endt. No. SOR III-1-25/90 Dated Lahore, the 16th March, 1991.

A copy is forwarded for information and necessary action to the:-

1. Secretary to Government of the Punjab:-
 - i) Planning & Development Department.
 - ii) Law & P.A. Department.
 - iii) Finance Department.
2. Secretary to Government of the Punjab.
2. Secretary, Punjab Public Service Commission, Lahore.
3. Registrar, Lahore High Court, Lahore.
4. Private Secretaries to:-
Chief Secretary/Additional Chief Secretary/Secretary (Services) SGA & ID.
5. Accountant General Punjab, Lahore.
6. Director (C) (O & M) SGA & ID.
7. Under Secretaries/Section Officer (R-I, II & IV) SGA & ID.
8. Superintendent Government Printing Press, Punjab, Lahore with the request to publish this notification in the official gazette immediately and to supply 20 printed copies to the undersigned.

Sd/-
(MEHR MUHAMMAD MUMTAZ)
Section Officer R-III.

**GOVERNMENT OF THE PUNJAB
SERVICES, GENERAL ADMINISTRATION &
INFORMATION DEPARTMENT**

NOTIFICATION

The 26th February 1992

No.SOR.III-I-14/91. In exercise of the powers conferred on him by Section 23 of the Punjab Civil Servants Act, 1974, the Governor of the Punjab is pleased to direct that the following amendment shall be made in the Bureau of Statistics Recruitment Rules, 1985 namely :

AMENDMENT

In the schedule:

- i) Against Sr.No.1 in column 3, for the existing entry the following shall be substituted:
“ Director General”
- ii) Against Sr.No.2 in column 3, for the existing entry the following shall be substituted:
“Director”

BY ORDER OF THE GOVERNOR OF THE PUNJAB

PERVEZ MASUD
Additional Chief Secretary

**GOVERNMENT OF THE PUNJAB
SERVICES, GENERAL ADMINISTRATION &
CULTURE DEPARTMENT**

NOTIFICATION

The 8th March 1993

No.SOR.III-I-25/90. In exercise of the powers conferred on him by Section 23 of the Punjab Civil Servants Act, 1974, (VIII of 1974), the Governor of the Punjab is pleased to direct that in the Punjab Bureau of Statistics Recruitment Rules, 1985, the following amendment shall be made, namely :-

AMENDMENT

In the Schedule against Sr.No.3 under column 7 for the existing entry the following shall be substituted :-

- i) 25% by initial recruitment.
- ii) 75% by promotion from amongst the holders of the post of Assistant Director with at-least one year experience as such. If none is available then by transfer.

BY ORDER OF THE GOVERNOR OF THE PUNJAB

JIWAN KHAN
Additional Chief Secretary

**GOVERNMENT OF THE PUNJAB
SERVICES, GENERAL ADMINISTRATION & INFORMATION DEPARTMENT**

Dated Lahore the 10-12-1994

NOTIFICATION

No. SOR - III-1—14/91. In exercise of the powers conferred on him by Section 23 of the Punjab Civil Servants, Act, 1974, (VIII of 1974), the Governor of the Punjab is pleased to direct that in the Punjab Bureau of Statistics, Recruitment Rules 1985, the following amendment shall be made namely:-

AMENDMENT

1. In the Schedule for existing entries in Col. No. 5,6 & 7 against S. No. 4, 9, 10 and 11 the following shall be substituted namely:-

SCHEDULE

Name of the Department	Functional Unit	Name of the Post	Appointing Authority	Minimum Qualifications for appointment by		Method of Recruitment	Age for initial recruitment	
				Initial Recruitment OR By Transfer	Promotion		Mini. Years	Maxi. Years
1	2	3	4	5	6	7	8	9
Planning & Development Department	Bureau of Statistics	4. Assistant Director (BPS-17+ Rs. 150/- Special Pay)	Admn. Secretary	i) Master's Degree (2nd Class) in Statistics or Mathematics, with special paper on Statistical Methods or Economics with special paper on Statistical Methods from a recognized University. ii) 3 years experience in the collection & Tabulation of Statistics.	i) Master's Degree (2nd Class) in Statistics or in Mathematics/Economics with special paper on Statistical Methods from a recognized University and ii) Three years experience in the collection and Tabulation of Statistics.	50% by initial recruitment. 50% by promotion from amongst the holders of the post of Statistical Officers with at least one year experience as such. If none is available for promotion then by initial recruitment.	25	35
-do-	-do-	9. Senior Systems Analyst (BPS-18)	-do-	i) M.Sc. (2nd Class) in Computer Science from a recognized University. ii) 3 years experience in Programming/ System designing in a Govt./Semi Govt. or a private Foreign Organization. OR i) M.Sc/M.A (2nd Class) in Statistics or Economics with Statistics or Mathematics with Statistics from a recognized University.	i) M.A/M.Sc. (2nd Class) in Computer Science or Mathematics with Special paper on Statistical Methods or Economics with special paper on Statistical Methods from a recognized University. ii) 5 years experience as System Analyst/Programmer.	By promotion from amongst the holders of the post of System Analyst/Programmer. If none is available by promotion then by initial recruitment.	25	40

1	2	3	4	5	6	7	8	9
					ii) Certificate of Training (minimum 12 weeks) covering at-least 2 Computer languages i.e. COBOL, C, BASIC, FORTRAN, RPG, from a recognized Board/University/ Govt. or Semi Govt. Organization or a recognized International Computer Organization. iii) 3 years experience of Programming in a Govt./ Semi Govt. Organization or a Private Foreign Organization.			
Planning & Development Department	Bureau of Statistics	11. Data Processing Officer (BPS-16)	Admn. Secretary	i) 2nd Class Bachelor's Degree in Statistics with Economics or Statistics with Mathematics from a recognized University. ii) Certificate of Training in any of the Computer Programming Languages or Data Base Packages Programme (D-Base, Lotus or Word Star) from any Institute recognized by any Board of Technical Education in Pakistan or equivalent foreign qualifications. iii) Should qualify Programming Aptitude Test to be given by the Bureau of Statistics. iv) One year experience in General Data Processing preferably in Computer Programming.	-	50% by initial recruitment. 50% by promotion from amongst Data Processing Assistants, Machine Operators & Supervising Assistants with due regard to Seniority with 2 years experience as such.	21	25
				----- 2. In the Schedule for existing entries in Column No. 5 & 7 against Sr. No. 30, the following shall be substituted namely:-				
-do-	-do-	30. Senior Scale Stenographer (BPS-15)	Director General	i) Graduate or equivalent qualification from a recognized University. ii) A speed of 100 W.P.M. in Shorthand in English and 40 W.P.M. in Typewriting.	-	By promotion on the basis of Seniority cum fitness from amongst members of the functional unit holding the post of Stenographer. If none is available for promotion then by initial recruitment.	18	25

1	2	3	4	5	6	7	8	9
				3. In the Schedule for existing entries in Column No. 5 against Sr. No. 18, the following shall be substituted namely:-				
Planning & Development Department	Bureau of Statistics	18. Compositor (BPS-12)	Director General	i) Intermediate or equivalent qualification from a recognized Board with at least 3 years experience as Typist or Clerk or Statistical Computer-cum-Typist with typing experience on an Electric Typewriter. ii) Must qualify a test to be conducted by the Bureau of Statistics of manuscript composing of Statistical/Technical publications on an Electric Typewriter.	-	By initial Recruitment	18	30

				4. In the Schedule the new entries against S.No.38 and 39 (in all Column. from 1 to 10) will be added namely:-				
Planning & Development Department	-do-	38. Driver (BPS-4)	Deputy Director	i) Middle pass ii) Holder of LT Vehicle Driving Licence. iii) Five years experience as Driver.	-	By initial Recruitment	25	35
-do-	-do-	39. Personal Assistant	Director General	-	-	By promotion on the basis of seniority cum fitness from amongst Senior Scale Stenographers in the functional unit.		

Contd.....P/10

NO. SOR-III-1-14/91 Dated Lahore the 19th December, 1994.

A copy is forwarded for information and necessary action to:-

1. The Secretaries to Government of the Punjab -
 - i) Finance Department. ii) Law & P.A. Department. iii) P & D Department.
2. The Secretary, Punjab Public Service Commission, Lahore.
3. The Registrar, Lahore High Court, Lahore.
4. The Accountant General, Punjab, Lahore.
5. The Deputy Secretary (Services) SGA & I Department.
6. The Deputy Secretary/Deputy Director (O & M-v) S & GAD.
7. The Private Secretaries to Chief Secretary/Additional Chief Secretary/Secretary (Services) SGA & I Department.
8. The Under Secretary/SOs (R-I,II and IV) SGA & I Department.
9. The Superintendent, Govt. Printing Press, Punjab, Lahore, with the request to publish this notification in the official gazette and to supply 20 printed copies to the undersigned.

Sd/-
(MUHAMMAD DAUD IQBAL)
Section Officer (R – III)

**GOVERNMENT OF THE PUNJAB
SERVICES, GENERAL ADMINISTRATION &
INFORMATION DEPARTMENT**

Appendix-V

NOTIFICATION

Dated Lahore, the 20th November, 1998

No. SOR-III-1-14/91. In exercise of the powers conferred upon him under Section 23 of the Punjab Civil Servants Act, 1974 (VIII of 1974), the Governor of the Punjab is pleased to direct that in the Punjab Bureau of Statistics Recruitment Rules, 1985 the following amendment shall be made, namely:-

AMENDMENTS

In the Punjab Bureau of Statistics Recruitment Rules, 1985, in the schedule, in the functional unit 'Bureau of Statistics', in column 7, for the existing entry against serial No. 1 of column 3, the following shall be substituted:-

“(i) By posting/transfer of a suitable officer from other Government Departments.

OR

(ii) By promotion on the basis of seniority-cum-fitness from amongst the holders of the post of Director.

Note:- The Government may employ a person on contract on such terms and conditions and for such period as it deems proper.”

BY ORDER OF THE GOVERNOR OF THE PUNJAB

TARIQ SAEED HAROON
ADDITIONAL CHIEF SECRETARY

NO. SOR-III-1-14/91 Dated Lahore, the 26th November, 1998

A copy is forwarded for information and necessary action to:

1. The Secretaries to Government of the Punjab -
 - i) Finance Department. ii) Law & P.A. Department. iii) P & D Department.
2. The Secretary, Punjab Public Service Commission, Lahore.
3. The Registrar, Lahore High Court, Lahore.
4. Private Secretaries to Chief Secretary/Additional Chief Secretary/Secretary (Services), S & GAD.
5. The Section Officers/Under Secretary (R-I, II and IV), S & GAD.
6. The System Analyst, O & M, S & GAD.
7. The Superintendent, Govt. Printing Press Punjab, Lahore with the request to publish this notification in the official Gazette and to supply 20 printed copies to the undersigned.

Sd/-
UNDER SECRETARY (R-III)